



FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Thursday, August 26, 2021 at 2:00 PM

Agenda

CALL TO ORDER AND ROLL CALL

Board Members

Gouri Johannsen, Chair
Marianne Simmons, Vice Chair
Teresa Strube, Secretary
Nikki Dahlin
Claudia Oney
Janet Musgrove

Staff, Consultants & Appointed/Elected Officials

Farmers Market Manager Charlie Reed
Farmers Market Specialists Johnna Krantz
Mayor Pro Tem Taline Manassian

PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained with in the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By low no action may be taken during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the July 15, 2021 Farmers Market Association Board regular meeting minutes.**

MARKET VENUE

- 2. Discuss and consider approval of a Farmers Market Vendor Application for Crescent City Flavors. Applicant: LaShawn Simmons**
- 3. Discuss and consider approval of a Farmers Market Vendor Application for Laudrey Rose. Applicant: Laura Ward.**

4. **Discuss and consider approval of a Farmers Market Vendor Application for Texas Black Gold Garlic.** *Applicant: Stephen Paprocki*
5. **Discuss and consider possible action regarding alternate venue locations for the Farmers Market.**

REPORTS

6. **July 2021 Parks & Community Services Director's Report**
Kelly Schmidt, PCS Director
7. **July 2021 Farmers Market Manager Report**
Charlie Reed, FM Manager
8. **July 2021 Farmers Market Financial Report**
Shawn Cox, City Treasurer

MARKETING AND PUBLIC RELATIONS

9. **Discuss and consider possible action regarding the purchase of Reusable Bags for the Farmers Market.**
10. **Discuss and consider possible action regarding the implementation of the benefits for those who signed up for the Friends of Dripping Springs Farmers Market Program.**

OTHER BUSINESS

11. **Report and update on Hays County Master Gardener Plant Sale.**
12. **Discuss and consider recommendation regarding Amendments to the Farmers Market Association Board Ordinance.**

EXECUTIVE SESSION

The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

Farmers Market Association Board Meetings

September 16, 2021, at 10:00 a.m.

October 21, 2021, at 10:00 a.m.

November 18, 2021, at 10:00 a.m.

City Council Meetings

August 25, 2021, at 6:00 p.m.

September 7, 2021, at 6:00 p.m.

September 21, 2021, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **August 20, 2021, at 4:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, July 15, 2021 at 10:00 AM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Chair Johannsen called the meeting to order at 10:06 a.m.

Board Members present were:

Gouri Johannsen, Chair
Marianne Simmons, Vice Chair
Teresa Strube, Secretary
Nikki Dahlin
Claudia Oney
Janet Musgrove

Board Member absent was:

David Vincent

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt
Farmers Market Manager Charlie Reed
Farmers Market Specialist Johnna Krantz
Mayor Pro Tem Taline Manassian

PRESENTATION OF CITIZENS

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Lindsay of Lindsay's Apothecary presented details related to her condiments.

MINUTES

1. **Discuss and consider approval of the June 17, 2021, Farmers Market Association Board regular meeting minutes.**

A motion was made by Vice Chair Simmons to approve the June 17, 2021, Farmers Market Association Board regular meeting minutes. Board Member Musgrove seconded the motion which carried unanimously 6 to 0.

REPORTS

2. **Parks & Community Services June 2021 Director Report**
Kelly Schmidt, Parks & Community Services Director

Report is on file and available for review upon request.

3. **Market Manager's June 2021 Report**
Charlie Reed, Market Manger

Charlie Reed presented the report which is on file.

The Board discussed market attendance and plans for future attendance. Vendor sales were noted by product category and the Board will continue discussion on identifying sales by vendor.

MARKETING AND PUBLIC RELATIONS

4. **Discuss and consider possible action regarding the implementation of the Friends of Dripping Springs Farmers Market Program.**

Two (2) volunteers have signed up for the Program as of this writing. Buttons/car stickers need to be ordered and the Sponsor Sandwich Board needs to be displayed at market. Charlie Reed will place a few brochures for newcomers at Welcome Table.

No action was taken on this item.

5. **Discuss and consider possible action regarding Reusable Bags at the Farmers Market.**

Charlie Reed presented the staff report which is on file. Staff would like more time to research cost related to reusable bags. The Board agreed that the project should cost no more than \$1,000.00.

No action was taken regarding this item.

6. **Discussion regarding Welcome Bags for new residents.**

The Board reviewed marketing to new residents with “Market Bucks” provided in Welcome Bags from Real Estate offices. Bucks are given to new arrivals, encouraging them to visit the Market

where they can meet Vendors and see what is offered. Market Bucks are then traded in for coupons to access products at Vendor booths. Deadline is end of August.

MARKET VENUE

7. Discuss and consider possible action regarding alternate venue locations for the Farmers Market.

Charlie Reed presented the staff report and the benefits and challenges of alternate Market locations.

Via unanimous consent, the Board selected to stay at it's current located at Veterans Memorial Park/The Triangle.

Chair Johannsen and Vice Chair Simmons will work with staff on issues related to the parking lot.

OTHER BUSINESS

8. Discuss and consider approval of the Vendor Application for Bubbs Seltzer / Barrett's Coffee.

A motion was made by Vice Chair Simmons to approve the Vendor Application for Bubbs Seltzer / Barrett's Coffee with the condition that the vendor provide product labels and obtain required permits related to seltzer products. Board Member Oney seconded the motion which carried unanimously 6 to 0.

9. Discuss and consider approval of the Vendor Application for Lindsay's Apothecary, LLC.

A motion was made by Board Member Musgrove to approve the Vendor Application for Lindsay's Apothecary, LLC with the condition that the vendor provide signatures of all sellers and copies of permits. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

10. Discuss and consider approval of the Vendor Application for Vista Brewing.

A motion was made by Board Member Dahlin to approve the Vendor Application for Vista Brewing. Board Member Oney seconded the motion which carried unanimously 6 to 0.

11. Discuss and consider approval of the Vendor Application for Kim's Farmacy, LLC.

A motion was made by Board Member Dahlin to approve the Vendor Application for Kim's Farmacy, LLC with the condition that the vendor obtain all necessary permits. Board Member Musgrove seconded the motion which carried unanimously 6 to 0.

12. Discuss and consider recommendation regarding Amendments to the Farmers Market Association Board Ordinance.

The Board discussed changes and will discuss further at the next meeting.

No action was taken on this item.

EXECUTIVE SESSION

The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Board did not meet in Executive Session.

UPCOMING MEETINGS

Farmers Market Association Board Meetings

August 19, 2021, at 10:00 a.m.

September 16, 2021, at 10:00 a.m.

October 21, 2021, at 10:00 a.m.

City Council Meetings

July 20, 2021, at 5:00 p.m. (Special Budget Meeting)

July 20, 2021, at 6:00 p.m.

July 29, 2021, at 6:00 p.m. (Special Budget Meeting)

August 3, 2021, at 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Simmons to adjourn the meeting. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 12:26 p.m.

Teresa Strube

Teresa Strube, Secretary
Farmers Market Association Board



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Charlie Reed, DSFM Mgr

Council Meeting Date: August 19, 2021

Agenda Item Wording: Discuss and consider approval of a Farmers Market Vendor Application for Crescent City Flavors.

Agenda Item Requestor: Charlie Reed

Summary/Background: This is an update to an existing vendor's status. Haute Buns (LaShawn Bailey) has been a popular vendor with DSFM for years and is a continual presence at several other area markets as well. Craig Anderson is a former vendor for Chow Hound who has partnered with Haute Buns to offer new items under the combined Crescent City Flavors brand. They have been jointly selling at DSFM since June while they get the necessary permits in order. As of 8/9, several items are still missing (noted on the application), though they have been promised since June. Charlie is pushing this application for the board to make a decision on this vendor's ability to continue selling.

**Commission
 Recommendations:**

**Recommended
 Council Actions:**

Attachments:

Next Steps/Schedule:



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Kelly Schmidt, Parks & Community Services Director

FMB Meeting Date: 8.26.2021

Agenda Item Wording: Discuss and consider possible action regarding alternate venue locations for the Farmers Market

Agenda Item Requestor: Gouri Johannsen

Summary/Background: The Dripping Springs Farmers Market weekly event has been hosted at the City of Dripping Springs Veterans Memorial Park since its inception in 2009. The Market, like the city's population, has grown exponentially over the last 12 years. But most noticeably in the last two.

City staff has mutually connected with the Pound House Executive Director in seeking the viability of the Pound House grounds as a new home for the Dripping Springs Farmers Market. The distance from the current FM location at Veterans Memorial Park to Founders Memorial Park, is 1 mile; 4 minutes by car and 22 minutes on foot. The proposed site provides solutions to current location deficiencies. Within the 5-acre respite, the following await market vendors and shoppers alike:

- Controlled ingress and egress
- Modern indoor restrooms (no more port-a-potty)
- Ample paved parking (no more potholes to contend with)
- Walkability
- A serene setting (no vehicular noise or smells to negate customer and vendor experience)
- Large oak trees with shade to spare and lush grass
- Shaded playground for children (in Founders Park next to pool)
- No flooding issues and protection from wind gusts
- Shaded picnic pavilion & other park amenities (i.e., trails, pool, skatepark)

Pound House Farmstead – has 2 possible proposed locations: One at the front of their property by the original entrance (lots of sun exposure but easily visible from the entire park) and one at the rear of the property adjacent to the new parking lot and under the oak trees. Either of these locations within the grounds will more than accommodate the current vendor trend and allow for greater flexibility and enhance the market experience and sense of place.





Staff Recommendations: Staff recommends embracing the proposed collaboration and permanently moving the Dripping Springs Farmers Market to Founders Memorial Park and the Pound House Farmstead's incredible grounds. With the exception being the months of February 2, 2021 – March 30, 2022 (9 markets as presented with availability through end of April if desired.) seasonal move to Dripping Springs Ranch Park Vendor Hall. Proposed start date of April 2022 for potential move to Pound House Farmstead grounds.

Attachments: Letter of Introduction to the Pound House Farmstead – from Executive Director Jenny Pack

Next Steps/Schedule:

1. Work with Pound House Executive Director to co-author a Memorandum of Understanding.
2. Submit to City Attorney for review and edits.
3. Submit to Farmers Market Board at their September meeting for review and input and recommendation of approval to Council.
4. After incorporating FMB recommended changes, submit and present to Council for approval at their October 5th meeting.



**Friends of the Pound House
Foundation**

PO BOX 1150
Dripping Springs, TX 78620
Phone: 562-682-7909

► **Farmers Market Board of Directors**

Dripping Springs

To the Farmers Market Board of Directors,

The Dr. Pound Farmstead has served as a gathering place for the community of Dripping Springs since the Pound Family migrated here over 168 years ago. The mission of FPHF is to protect, preserve and develop the Dr. Pound Farmstead for the use, education, enjoyment and benefit of present and future generations. We are looking for community partnerships who value preserving the past, while building a thriving future. We have talked often through the years about the idea of hosting the Dripping Springs Farmers Market as an organic combination, and so it is with enthusiasm that I present this letter for your consideration.

The benefits of a cooperative are numerous: The Dr. Pound Farmstead offers sprawling, flat acreage with enough room to host a growing number of vendors. We have easy access through our back gate onto nicely-maintained grass fields with plentiful shade trees. Our grounds are fully fenced, with two large ingress/egress points, ensuring both accessibility and safety for larger groups. We have fully equipped modern restroom facilities and ability to provide electricity. The parking lots in Founders accommodate 200 vehicles, and legal street parking provides upwards of another 150 parking places. In addition to ample parking, we offer walkability for the hundreds of residents in neighboring tracts with the connecting walking trails and sidewalks. By hosting Farmers Market at the Pound House, we draw awareness and outreach not only to the museum, but to the city amenities as a whole. We also have a built-in audience with DSUSA sporting activities, which draws hundreds of families in the Fall, those visiting the pool in the warm season, and later, the Dripping Springs skatepark. It is easy to envision families enjoying the playground, the skatepark, the game fields and strolling through the farmers market, while soaking in the old-time atmosphere of the Pound House.

Nestled on 5 beautifully shaded, oak-filled acres, our grounds invoke a timeless Texas feel. The smokehouse, windmill, barns and wagons offer an idyllic setting for friends, families and community members to meet, mingle and take lots of great photos! As the site of the first doctor's office, church and school in Dripping Springs, our vision is to promote and maintain our historical value as a community gathering place, and we consider Founders Park the center of Dripping Springs' recreational and greenspace treasure. In partnership, we feel we can offer everyone in the community a destination-point for arts and culture, leisure, health and connection. I invite the FM Board to join us on the grounds of the Pound House to *make history* by investing in Dripping Springs to the benefit of all who call it home.

I look forward to the possibility of a joint venture initiative and it is my pleasure to discuss this with your board.

Sincerely,

Jenny Pack

PS

We have other exciting new evolutions coming very soon which enhance the benefit of any community event, including available indoor, climate-controlled space within the historic house and a new partnership to build the first Dripping Springs community garden on our grounds! We hope you, too, will pioneer the next generation of Drippin' history with us!

Friends of the Pound House Foundation

Executive Director

August, 18, 2021

JULY PARKS ACTIVITY

CHARRO RANCH PARK

Submitted by- Sue Harding, Lead Volunteer

Nothing to report.

DRIPPING SPRINGS RANCH PARK

Submitted by - Emily Nelson, DSRP Manager



Summer is burned through so fast! So many great things happened in July at the Ranch Park. We are so excited to have been selected as the location for Alexander Seshan to build his Chimney Swift Tower for his Eagle Scout project. He and his volunteers worked so hard to add such an amazing bird amenity to our park. It is perfectly placed by the pond so that our Bird Watchers can enjoy the show. Thank you, Alexander! Tween Scene continued to grow throughout July. The Ranch Park is the spot to be on Thursday nights for Dripping Springs tweens. We enjoy all the energy they bring! The Summer Sizzle 1 Dressage Show sold out and had quite a waitlist. We added tables in the event room for participants to cool down at between rides. The Ranch Park received a Certificate of Appreciation from the Hays County Sheriff's Office thanking us for hosting the Hays County Junior Deputy Academy in July. We truly enjoyed hosting

them and seeing their excitement learning about all the different aspects of being a Sheriff. Between our amazing Coyote Kids Summer Camp, Junior Deputy Academy, and Tween Scene, Ranch Park is hosting hundreds of youths this summer and providing them educational opportunities all while having fun!

The Ranch Hands were very excited when a brand-new fleet truck arrived at the Ranch Park. It is a much-needed acquisition that was immediately put to work. Craig Rice, City of Dripping Springs Maintenance Director, worked tirelessly to locate us the perfect vehicle to suit our needs. We can't thank Craig enough. Ranch Hands have been busy moving equipment and panels around and knocking out jobs that allow them to use the new truck and trailer to move things with ease. It is looking great up here!

TWEEN SCENE DSRP WEEKLY EVENT	July 1 - 68 Attendees July 8 - 82 Attendees July 15 - 110 Attendees July 22 - 95 Attendees July 29 - 114 Attendees
COYOTE KIDS NATURE CAMP DSRP PROGRAM - July 5 - July 31, 2021	Rock-N-Roll - Week 6 Enrollment = 49 All Things Wings II - Week 7 Enrollment = 38 Wet-N-Wild - Week 8 Enrollment = 50 Sun & Stars - Week 9 Enrollment = 44

FOUNDERS MEMORIAL PARK



Founders Memorial Park –
Parking lot addition is complete.



**PROGRAMS & AQUATICS
OVERVIEW**

Submitted by - Mack Rusick, Programs & Aquatics Manager



Total sales in pool admissions + Season Passes to date = \$23,479

2021 Season Passes Sold	121 Total = 583 people
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The month of July was smooth for the Founders Pool team. We have an awesome team of guards who take pride in their jobs and help to keep the pool a wonderful place for families to enjoy. I'm grateful for the spirit they bring to the pool every day.

As the weather has continued to throw curve-balls we have still had consistent visitors to the pool. Our morning swimmers have become a solid group that shows up right as we open to get their laps in and many of our family pass holders show up right around 10am to beat the heat. We have seen less lulls mid-morning but continue to see peak times between 2pm-6pm with around 30 - 50 people on average. Additionally, our peak days are Friday, Saturday, and Sunday, with Saturday being the highest visited day every week.

I do want to add that I seem to have the same conversation repeatedly with people who wander in saying that they have lived in the area for 5+ years and never knew that Founders Pool existed! I think with the new signage, better advertising, and more programming we could really put Founders Pool back on the map for this community.

We have had some awesome staff in-service trainings lately including a special training in conjunction with local Hays County EMS. The EMT's were serious business and helped staff to understand the real-life consequences of being unprepared for a real-life emergency. We were able to work side by side to run through different scenarios and received great feedback from the team. Our subsequent in-service was spent reviewing in detail some of the weak points in our Emergency Action Plan and skills practice. I was pleased to see a greater overall confidence in the staff as they ran through various scenarios.

We held a special Float & Flick event at the pool on July 24 and had many people in the community come out to enjoy. We watched the movie JAWS on a huge outdoor screen that really made it an immersive experience. Overall, the event was success although next year we might pick a shorter movie that's a bit more family friendly!


Jim and I have been working to keep systems running smoothly. We have had continued issues with faulty UV system, broken filters, electrical issues, and various other breakdowns. We have also continued to have trouble with our ADA chairlift even after replacing nearly every part except the seat itself! Jim and the maintenance crew have been amazing at responding to these issues quickly and staying on top of our to-do list rather than letting things fall by the wayside.

We are on our last push to the end of the season!



RATHGEBER NATURAL RESOURCE PARK

July 13, 2021 – 2nd POSAC presentation delivered.

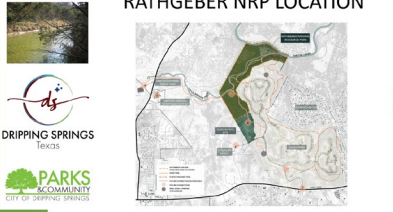


RATHGEBER NATURAL RESOURCE PARK UPDATE

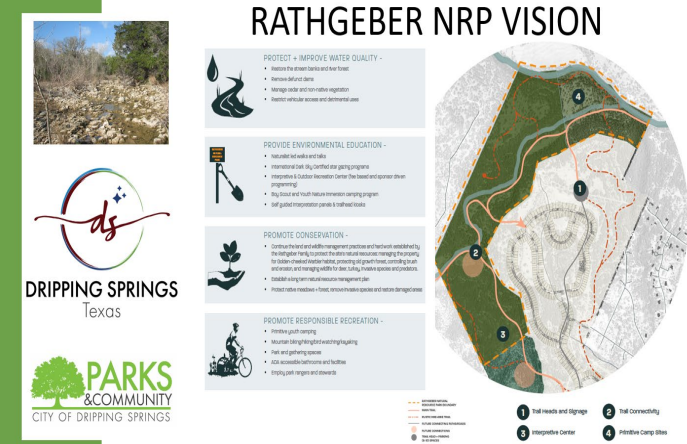
Kelly Schmidt
Parks & Community Services Director



RATHGEBER NRP OVERVIEW

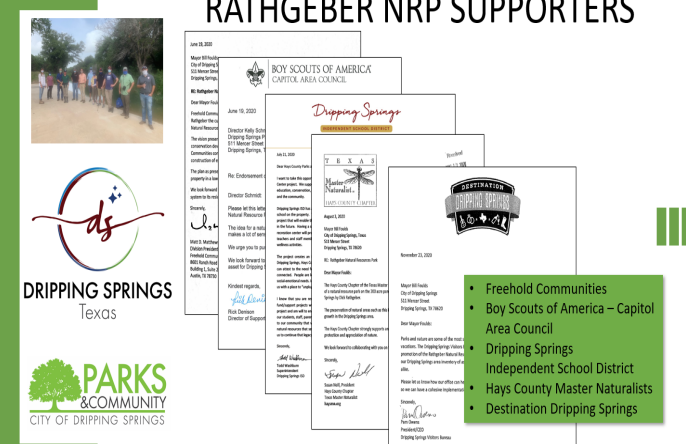


RATHGEBER NRP LOCATION



RATHGEBER NRP VISION

- PROTECT + IMPROVE WATER QUALITY -**
 - Restore the stream bank and riparian forest
 - Reconnect riparian habitat
 - Manage water and non-water riparian habitat
 - Install riparian habitat structures and sediment traps
- PROVIDE ENVIRONMENTAL EDUCATION -**
 - Install interpretive panels
 - Install interpretive panels and interactive exhibits
 - Install interpretive panels and interactive exhibits
 - Install interpretive panels and interactive exhibits
- PROMOTE CONSERVATION -**
 - Install riparian habitat structures and sediment traps
 - Install riparian habitat structures and sediment traps
 - Install riparian habitat structures and sediment traps
- PROMOTE RESPONSIBLE RECREATION -**
 - Install riparian habitat structures and sediment traps
 - Install riparian habitat structures and sediment traps
 - Install riparian habitat structures and sediment traps



RATHGEBER NRP SUPPORTERS

- Boy Scouts of America - Capital Area Council
- Freehold Communities
- Boy Scouts of America – Capital Area Council
- Dripping Springs Independent School District
- Hays County Master Naturalists
- Destination Dripping Springs



BUDGET & PHASING

PROJECT OVERVIEW
BUDGET AND PHASING

PHASE I (2020-2022)
COMMITTED PRIVATE CONTRIBUTION IS ACCEPTED BY THE CITY OF DRIPPING SPRINGS

- Value \$3,750,000 - \$5,250,000 – 300 acres of pristine Barton and Little Barton Creek riparian area and watershed have been committed via signed agreement by Dick Rathgeber.

PROPOSED CITY OF DRIPPING SPRINGS CONTRIBUTION

- \$50,000 - Master Plan & Public Input Process
- \$60,000 - \$125,000 - Engineering/Environmental studies

PHASE II (2022 - 2024)

- \$500k - 1m - Trailheads, Parking lots & Park Entrances w/ Signage & ADA compliant (Three access points, One may require additional easement or land acquisition)
- \$1.5 - \$2.5m - Connectivity. A mixture of rustic/primitive (DG) & ADA Compliant. Trails Existing dilapidated low water crossing (dam) redesigned into pedestrian bridge

PHASE III (2024 - 2026)

- \$300,000 - \$500,000 - Interpretive Master Plan & Installation. Interpretive kiosks, traiside interpretive panels, wildflower & pollinator meadows, wayfinding signage throughout park and interactive exhibits
- \$300,000- \$500,000 - Boy & Girl Scout / Youth & Family Group Campground. Platforms, gathering pavilion, water spigots, firepits, pit toilets or restrooms



PHASE IV (2026 - 2028)

- \$3- \$4m - Dripping Springs Natural Resource & Outdoor Recreation Center. Restrooms, classrooms, meeting space, staff offices, night sky viewing center, outdoor recreation amenities and features (example climbing wall, high element challenge course, hiking, etc.)


***TOTAL PROJECT COSTS RANGE – \$6,210,500 - \$7,675,000**
(without Interpretive/Outdoor Rec Center – project costs \$3,210,500 - \$4,675,000)

DRIPPING SPRINGS Texas

PARKS & COMMUNITY CITY OF DRIPPING SPRINGS





DRIPPING SPRINGS
Texas



RATHGEBER NRP UPDATES

- ➔ **May 2020** – Presentation Hays County Parks Recreation & Open Space Commission
- ➔ **June 2020 – April 2021** – *Multiple Stakeholder Site Tours Given* POSAC, DS Officials, PCS Staff, BSA, HTGCD, Hays County Staff
- ➔ **July 2020** – Rathgeber Natural Resource Park Named as Tier 1 Project by POSAC.
- ➔ **September 2020** – Formal Appraisal obtained valuing Rathgeber parcel at 5,600,000.
- ➔ **December 2020** – RNP 300-acre parcel was deeded to and accepted by the City of DS.
- ➔ **June 2021** – RNP Access road through Headwaters at 90% completion.
- ➔ **March 2021** – BSA Lease Agreement replaced with BSA Maintenance & Use Agreement.



2021 – 2022 Rathgeber Natural Resources Park & BSA Wilderness Park Acquisition Agreement & Letter of Intent on file	2022 – 2023 Master Plan & Public Input Process \$50,000	2023 – 2024 Engineer/Impact Studies & Site Development Plan \$60,000	2024 – 2026 Site Development Plan Approved & Ground Breaking Estimated cost for project \$7.5 million
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SPORTS & RECREATION PARK

Nothing to report.

VETERANS MEMORIAL PARK

On July 21, concerns were submitted from the Farmers Market board chair in the form of an email and the photos below about the condition of the parking lot at Veterans Memorial Park. Workorders and discussions had been underway between PCS and the Maintenance department prior to receipt of the email to address the conditions in Veterans Memorial Park as well as system-wide that had formed. The degradation of the parking lot at Veterans Memorial Park is an annual occurrence. It appears to be at its worst following several concurrent rain events. Because Veterans Memorial Park is in a designated floodplain, this will continue to be an ongoing struggle. Each week the park hosts the Dripping Springs Farmers Market which has doubled in size and popularity since the start of the pandemic in 2020 and as a result the vehicular traffic and impact on the park and the Triangle have also greatly increased. Addressing the issue annually will remain on the radar of the maintenance department but the ability to address the issue in a timely manner, however, will depend on the resources available to staff at the time the need arises each year. It has been noted that this spring and summer were unseasonably wet, and the conditions of the park remain below ideal as a result.



**CITY-WIDE EVENTS & INITIATIVES + PARK
RENTALS + COMMUNITY OUTREACH +
VOLUNTEER COORDINATION**

Submitted by- Melanie Blakely, Community Services Coordinator



In July of 2021 we had 6 itinerant vendors. 6 pool/pavilion rentals and 3 triangle banners. We held a community night of Flick and Float. I joined the first kick off meeting of Christmas on Mercer and the Lions Club has asked me to spearhead the sponsorship collection. Learning ordinances and integrating the Parks and Community Services Mission into my everyday working style is one of my biggest passions.

Permits & Rentals for July	Qty
Itinerant Vendor Permits	6
Pavilion/Park Rentals	5
Pool & Pool Party Package Rentals	6
Triangle Banner Display	3

EVENT - COMMUNITY MICRO EVENTS - July 24, Float Flick (Jaws)

EVENT - CHRISTMAS ON MERCER – Nothing to report

EVENT - FOUNDERS DAY FESTIVAL – Noting to report

EVENT - WORLD MIGRATORY BIRD DAY – Nothing to report for July.

COMMUNITY INITIATIVE - KEEP DRIP (TEXAS) BEAUTIFUL – Annual report completed.

COMMUNITY INITIATIVE – BIRD CITY – Nothing to report for July.

COMMUNITY INITIATIVE – VOLUNTEER OUTREACH - Coordination of interested volunteers has begun. Several volunteers to programs within the Parks and Community Services Department that are a good fit and the volunteers have really enjoyed helping. Meetings with the Boy Scouts have begun about their volunteer clean up commitment to our parks.

OTHER NOTABLES FOR THE MONTH – Heavily assisted with Coyote Kids Camp administration and staffing coverage for Tween Night.

FARMERS MARKET

Submitted by - Charlie Reed, Farmers Market Manager



July brought a return to the market’s old layout, making it friendlier for people looking to sit and enjoy food, drink, and music in the shade beneath the trees – and just in time, as spring-like temperatures endured through most of July. Local Peaches remain in peak form, and the ground has remained soft and green from all the sweet-tart juice that been dripped.

It’s vacation season for residents, but that also means we’re getting lots of stops from folks vacationing from elsewhere – we’ve had people from Seattle and Maine stopping by. With four new vendors approved in each of the last two months – bringing gardeners, beverages, microgreens, spreads, and crafts – the market is prepared to take on seasonal changes as certain vendors reach the end of their growing periods.



Date	Vendors	Customers	Music
6/30/21	41	537	Melvin Brown
7/7/21	42	517	Jerry Rivers
7/14/21	43	564	Bob Slaughter
7/21/21	35	509	Anna Rose
7/28/21	t/k	t/k	
7/1/20	33	n/a	Alex Dormont
7/8/20	27	n/a	None (Covid)
7/15/20	29	n/a	None (Covid)
7/22/20	27	n/a	None (Covid)
7/29/20	32	n/a	None

It's that time of year again to VOTE for our special Farmers Market!!!! As of August 17, 2021 - we have reached 500 votes!!!!



American Farmland Trust



Not Mushroom for Competition

Did we just get a heavy rain? Because your endorsements are popping up like mushrooms! Your customers are loving your market and are giving you some more! support. Your market is quite the find – just like the precious truffle!

Congratulations on your 500th endorsement!

OTHER PCS BUSINESS & PROJECTS

July 19, 2021 - Park System Signage Plan - Update

A Park System Signage Plan Committee has been formed. It consists of City Administrator, Michelle Fischer, Communications and Marketing Director, Lisa Sullivan, Parks and Recreation Commissioner Paul Fuschille, Lead Charro Ranch Volunteer, Sue Harding, and Parks and Community Services Director, Kelly Schmidt. Their first meeting with Studio 16:19 was an orientation meeting of sorts and reviewed the first set of conceptual signage themes proposed. Following that meeting the Committee unanimously agreed that the concepts presented did not align with collective vision and the Committee asked that the firm produce additional concepts to review and choose from.

Farmers Market Manager Report for 8/19/2021 Board Meeting by Charles Reed

Vendor News:

New: Kim's Farmacy, Lindsay's Apothecary, Vista Brewing
Provisional: Crescent City Flavors;
Welcome Back: Hello Bread (not seen since 2019)

Vendor Market Attendance, Total Sales, and Avg Sales:

Date:	Vendors	Total Sales	Sales per Vendor	Customers	Spend per Customer
July 14	43	\$16,436	\$382.23	564	\$29.14
July 21	35	\$15,489	\$442.54	509	\$30.43
July 28	41	\$16,610	\$405.12	517	\$32.13
August 4	34	\$15,071	\$443.26	503	\$29.96

Inferences: With average spending per visitor remaining constant (indicates budget spending) despite the number of vendors, data would seem to agree with vendors who have said that more vendors = lower sales.

Follow up on last report: Vendors are no longer pushing back on giving sales numbers at the end of each market. Compliance has been 100%.

Market News:

- As predicted, there has been a summer drop in vendor attendance, particularly in farmers, whose seasons are coming to an end. The loss of JBG, which is hopefully temporary, has created a shortage of produce options for customers, which has led to a complaint on a Facebook message board. Charlie has asked vendors for recommendations for additional growers.
- As of 8/9, DSFM remains #1 in TX and SW region in FM Coalition contest. We did drop to 2nd briefly on 8/7, so all help in spreading word is appreciated.
- 7/7/2021 incident regarding upset early customer: Report(s) attached. Result: Charlie and Johnna will now wear PCS shirts and name badge indicating role with market.
- 8/4/2021 incident regarding rock wall damage: Report attached. Vendor is working with City to assess damages and provide payment.
- Complaint to City from customer upset by use of fire ant suppression powder at 7/7 market, as a danger to people and pets. As a result, Charlie will no longer spread ant control in walking and seating corridors, but will mark mounds with flags.
- The city sold the pick-up truck used to transport market materials. Charlie has been using his personal vehicle to transport. City purchased a new truck, but it's a flatbed. Charlie will continue using his own until side rails are constructed and installed on the new truck. However, this does not allow transport of rocking chairs.
- The 8/4 market was a celebration of National Farmers Market Week. We held two contests (dog show & spirit of the market for kids under 12) and one drawing. Select vendors donated items as prize giveaways. The amount of excitement generated was...palpable.

Social Media:

1. Instagram averaging +100 followers per month. Engagement increasing as customers and vendors tag the market and we share their posts as we see them.
2. Facebook at almost 5k followers (+36 last month). Average post reaches +/-1,000 and sees 50-100 engagements.

Newsletter:

1. Subscribers: 1,150 (+30 last month)
2. Open Rate 36-42% (industry avg. 20%); Click Rate 11% (industry average 2.5%).
3. Response from customers has remained positive.
4. More emphasis on Vendors
5. First "Community Voice" guest column in 8/10 newsletter.

Programs Revenue Report

Aug 12, 2021
10:27 AM

Program Site: Dripping Springs Farmers Market
Program Start Date: From Jul 1, 2021 To Jul 31, 2021

Program Number - Name	Season	Term	Enrollments			Drop-In	Revenue				
			Res	NonRes	Total	Total	Sales -	Refunds +	Xfers In -	Xfers Out =	Income
5230 - 07-07-2021 - Farmers Market - Farmer & Rancher Booth	Spring/SummerFY2021		4	11	15	0	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
5231 - 07-07-2021 - Farmers Market - Misc Food	Spring/SummerFY2021		1	23	24	0	\$528.00	\$0.00	\$0.00	\$0.00	\$528.00
5232 - 07-07-2021 - Farmers Market - Services & Crafts Booth	Spring/SummerFY2021		2	1	3	0	\$150.00	-\$50.00	\$0.00	-\$25.00	\$75.00
5233 - 07-07-2021 - Farmers Market - Shared Booth	Spring/SummerFY2021		1	1	2	0	\$10.00	\$0.00	\$10.00	\$0.00	\$20.00
5236 - 07-14-2021 - Farmers Market - Farmer & Rancher Booth	Spring/SummerFY2021		5	8	13	0	\$280.00	\$0.00	\$0.00	-\$20.00	\$260.00
5237 - 07-14-2021 - Farmers Market - Misc Food	Spring/SummerFY2021		1	26	27	0	\$572.00	\$0.00	\$22.00	\$0.00	\$594.00
5238 - 07-14-2021 - Farmers Market - Services & Crafts Booth	Spring/SummerFY2021		3	1	4	0	\$100.00	\$0.00	\$25.00	-\$25.00	\$100.00
5239 - 07-14-2021 - Farmers Market - Shared Booth	Spring/SummerFY2021		1	1	2	0	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
5240 - 07-21-2021 - Farmers Market - Farmer & Rancher Booth	Spring/SummerFY2021		4	7	11	0	\$240.00	\$0.00	\$20.00	-\$40.00	\$220.00
5241 - 07-21-2021 - Farmers Market - Misc Food	Spring/SummerFY2021		2	22	24	0	\$572.00	\$0.00	\$0.00	-\$44.00	\$528.00
5242 - 07-21-2021 - Farmers Market - Services & Crafts Booth	Spring/SummerFY2021		1	1	2	0	\$50.00	\$0.00	\$25.00	-\$25.00	\$50.00
5243 - 07-21-2021 - Farmers Market - Shared Booth	Spring/SummerFY2021		0	1	1	0	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
5244 - 07-28-2021 - Farmers Market - Farmer & Rancher Booth	Spring/SummerFY2021		4	9	13	0	\$280.00	\$0.00	\$0.00	-\$20.00	\$260.00
5245 - 07-28-2021 - Farmers Market - Misc Food	Spring/SummerFY2021		3	21	24	0	\$594.00	\$0.00	\$0.00	-\$66.00	\$528.00
5246 - 07-28-2021 - Farmers Market - Services & Crafts Booth	Spring/SummerFY2021		2	2	4	0	\$100.00	\$0.00	\$25.00	-\$25.00	\$100.00
5247 - 07-28-2021 - Farmers Market - Shared Booth	Spring/SummerFY2021		0	1	1	0	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Grand Totals:			34	136	170	0	\$3,816.00	-\$50.00	\$127.00	-\$290.00	\$3,603.00



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Kelly Schmidt, Parks & Community Services Director

Farmers Market Board Meeting Date: 8.19.2021

Agenda Item Wording: Discuss and consider possible action regarding Reusable Bags at the Farmers Market.

Agenda Item Requestor: Gouri Johannsen

Background:	Company	QTY 500	1 Color One-Sided	3 Color One-Sided	1 Color Two-Sided	3 Color Two-Sided
	Custom Ink.com	Bag 1	\$2925	\$3765		
Discount Mugs.com	Bag 1		\$2404			\$3154/\$4.71
Vista Print	Bag 1					\$2975/\$5.95
	Bag 2	\$1350/\$2.70				
Texas Hill Country Screen Graphics	Bag 1		\$1375/\$2.75			\$1625/\$3.25
	Bag 2		\$1375/\$2.75			\$1625/\$3.25
	Bag 3		\$1875/\$3.75			\$2125/\$4.25
Big Frog	Bag 1				\$1875/\$3.75	\$1725/\$3.45

The Ridge Apartments has agreed to sponsor the Farmers market bags in full

Staff Recommendations: Staff recommends procuring a Full-Color, two-sided canvas style tote through Texas Hill Country Screen Graphics – BAG 2.

Attachments: Bag Styles & Proposed Artwork Document

Next Steps/Schedule: Work with sponsor and purchase bags.

Vista Print – full color canvas vs. single color poly bag (not local)



Timeless classic with endless customization possibilities.

- Open main compartment with easy access
- 100% cotton canvas
- Double carry handles
- Print your design on both sides of the bag

Decoration: Full-Color Print

Looking for something more durable? Check out our [Premium Tote Bags](#).

Color (2)

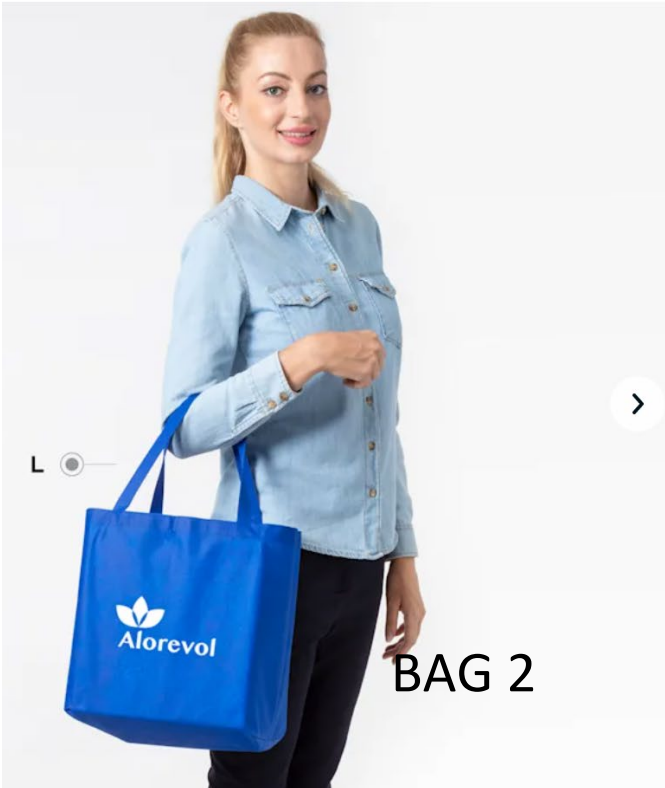


Size

Quantity

200 ▾

~~\$6.61~~ \$5.95 / unit



- Open main compartment with easy access
- Lightweight and durable non-woven polypropylene
- Double carry handles
- Available in 3 sizes: S, M & L

Decoration: Single-Color Print

Looking for a cotton bag? Check out our [Classic Tote Bags](#).

Color (5) - White



Size

Quantity

500 ▾

~~\$3.00~~ \$2.70 / unit

CustomInk.com - screenprint (not local)



\$5.85 each | \$2,925.00 total
 You saved \$9,615.00 (77%) with the Volume Discount.

What's Included:

- ✓ **500** Medium Gusseted Midweight 100% Cotton Canvas Tote in Natural
- ✓ Screen Printing with **1** Color Front, **0** Color Back
- ✓ FREE 2-week delivery to Dripping Springs, Texas (78620)
- ✓ Professional Design Review
- ✓ All Printing and Artwork Set-up
- ✓ Money-Back Guarantee

\$7.53 each | \$3,765.00 total
 You saved \$13,090.00 (78%) with the Volume Discount.

What's Included:

- ✓ **500** Medium Gusseted Midweight 100% Cotton Canvas Tote in Natural
- ✓ Screen Printing with **3** Color Front, **0** Color Back
- ✓ FREE 2-week delivery to Dripping Springs, Texas (78620)
- ✓ Professional Design Review
- ✓ All Printing and Artwork Set-up
- ✓ Money-Back Guarantee

DiscountMugs.com – digital print full color (not local)



1
Select Print Method [View Inventory](#)

	Order With Logo	Full Color	Blank	Sample				
	Use this method for full color photos or artwork using over 4 colors of ink or gradient designs. 100% color matching for full color processes not guaranteed.							
Qty	12+	25+	50+	100+	250+	500+	1000+	
Full Color Save	\$15.97	\$12.56 <small>21%</small>	\$6.99 <small>56%</small>	\$5.15 <small>68%</small>	\$4.83 <small>70%</small>	\$4.71 <small>71%</small>	\$4.35 <small>73%</small>	View More ➔

START DESIGNING NOW

Use our amazingly easy Design Lab

2
Select Quantity & Print Options

How many would you like? x \$4.71 ea.

Where do you want it printed?

Front Side Only

Back Side Only

Both Sides

Texas Hill Country Screen Graphics – screenprint multi color, 1 side (local)



25 @ \$6.99/per
50 @ \$4.75/per
100 @ \$3.75/per
250 @ \$2.99/per
500 @ @2.75/per
1K @ \$2.49/per



BAG 1



BAG 2

25 @ \$6.99/per
50 @ \$4.75/per
100 @ \$3.75/per
250 @ \$2.99/per
500 @ @2.75/per
1K @ \$2.49/per



BAG 3

25 @ \$7.99/per
50 @ \$5.75/per
100@ \$4.75/per
250@ \$3.99/per
500@ \$3.75/per
1K@ \$3.49/per

Notes:
*Add .25-40/per for Dark Totes
*Pricing for 1 side Print

For quantity of 500 add .50/per for 3 color print



Big Frog - screenprint both sides (local)

Pricing for 500

1 color both sides: **\$3.75** each screen printed
3 color both sides: **\$3.45** each screen printed

*I think this price is a typo in the quote I received



Get Involved With Your Friends!

When you join the Friends of Dripping Springs Farmers Market, you support:

- Local food security
- Sustainable and organic farming
- Local small businesses
- Independent artisans
- Local musicians
- A healthier, stronger community

By joining us you help guarantee the success of this popular essential community service and help build its future.



Plus, you help support education with the interactive components of the Farmers Market:

- Cooking demonstrations
- Tastings
- Kids activities
- Nutrition
- And so much more!

Friends of the Dripping Springs

FARMERS MARKET

Benefits

- Member Volunteer Opportunities
- Discounts on Farmers Market gear
- Car window sticker – promote the Farmers Market!
- Button to wear at the Market to be recognized as a Friend by vendors and shoppers
- Market bucks drawing
- Opportunity to provide first input for future Market and parking design



To register for the Friends of Dripping Springs Farmers Market Program, please visit the Farmers Market section of the Drippings Springs website:
cityofdrippingsprings.com/page/fm.home

Sign up online today for your 2021 membership!

Annual Individual Membership
\$30 | Program #5140

Annual Family Membership
\$55 | Program #5141

Annual Corporate Membership
\$250 | Program #5142



STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78620

Submitted By: Andrea Cunningham

Board Meeting Date: May 13, 2021

Agenda Item Wording: **Discuss and consider possible action regarding the formation of the Farmers Market Association Board.**

Agenda Item Requestor: Kelly Schmidt, PCS Director

Summary/Background: The Farmers Market Association Board was formed in 2009 and since its formation meetings have been subject to the Texas Open Meetings Act. Should the board decide to become a committee, meetings would no longer be subject to the Texas Open Meetings Act. Outlined below are requirements of both types of meeting bodies.

Activity	Committee	Board
72 hour Agenda Posting	X	✓
Quorum Required	X	✓
CC Appointment of Members	✓	✓
Approved Minutes	X	✓
Public Meeting Location	X	✓
Public Participation	X	✓
Approval of Items	✓	✓
CC Recommendations	✓	✓
Budgetary Oversight	✓	✓
Ability to Create Rules	✓	✓

**Recommended
Council Actions:**

Staff recommends the Board consider reformation as a Committee to better suit the needs and activities of the Farmers Market, allowing staff to better serve the members of the Association, Vendors and the public enjoying the Farmers Market.

Attachments:

Code Section

Next Steps/Schedule:

ARTICLE 6.05. FARMERS MARKET COMMITTEEASSOCIATION

DIVISION 1. GENERALLY

Sec. 6.05.001. ~~Popular name.~~ Title.

This article shall be commonly cited as the Farmers Market Association ordinance.

Sec. 6.05.002. Purpose.

The purpose of the Dripping Springs Farmers Market ~~Association~~ Committee (the "~~association committee~~") is to:

- (1) support and coordinate the farmers market;
- (2) The association's board of directors provide recommendations to the city council related to the operation of the farmers market;
- (3) support the Farmers Market Manager, city staff, and the City in coordinating the farmers market;
- (4) support and determine the mission of the market; and
- ~~(5) review and decide on vendor applications based on the mission of the market. oversight of the market and serves as an advisory body for the city council.~~

Sec. 6.05.003. Mission of the market.

The mission of the farmers market is to provide the city and the surrounding Central Texas region with locally grown foods and farm products in a direct farm-to consumer marketing venue that will serve diverse populations, preserve and promote regional agriculture and improve our quality of life.

- (1) The market creates a food secure community by improving access to local, healthy, affordable food for children and adults in Central Texas.
- (2) The market strives to achieve are increased education about and support of regional agriculture.

Sec. 6.05.004. Definitions.

- (a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the code of ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the code of ordinances shall be given their common, ordinary meaning unless

the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense; words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). The word "shall" is always mandatory, while the word "may" is merely directory. Headings and captions are for reference purposes only.

(b) Specific.

Agricultural facilities: A farm, garden or greenhouse where produce is grown.

~~Association: The Dripping Springs Farmers Market Association, as created herein. Board: The board of directors (i.e., governing body) of the Dripping Springs farmers market.~~

City administrator: The employee appointed by the city council to serve as the chief administrative officer of the city.

City limits: The incorporated municipal boundary of the city.

Committee: The farmers market committee created herein.

~~Director: The city employee serving as director of parks, recreation and open space and community services~~ for the city, as designated by the city council.

ETJ: The extraterritorial jurisdiction of the city.

Market manager: The city employee designated by the city administrator to supervise the operations of the market.

Sec. 6.05.005. ~~Association~~ Membership, Meetings

(a) Membership. Farmers, ranchers, and harvesters are eligible to be members of the ~~association~~ committee, as allowed by the rules and regulations for market operations.

(b) Number of members. The committee shall have eight members.

(c) Terms of members. Committee members will serve two-year terms. Members may be reappointed with no limitation on the number of terms one member may serve.

(d) Member selection.

~~(b) — Responsibilities, activities and benefits. All responsibilities, activities and benefits of association membership shall be as provided in the rules and regulations for market operations.~~

(1) Every year, city staff will prepare a slate of nominees for city council consideration.

(2) Committee members shall be appointed by majority vote of the city council.

(3) Committee members may be residents or business owners with agricultural facilities in the city limits or ETJ or within 150 miles of the city limits. At least two committee members must be farmers who sell their own produce.

- (4) Although not strictly required, preference for committee membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.
- (e) Officers. The chair shall be appointed by the city council from among the membership. A vice-chair shall be selected by the committee members. In the absence of the chair or vice-chair, the remaining committee members may select a person among themselves to preside over a meeting.
- (f) Member removal.
The city council may remove committee members by majority vote, with or without cause.
- (g) Resignation; vacancies.
A committee member may resign by providing the city secretary written intent to resign. A failure to attend three or more sequential, regular committee meetings will constitute automatic notification of intent to resign. The city council may fill vacancies by majority vote. Committee members appointed to fill a vacancy will complete the unexpired portion of the term.
- (h) Meetings.
- (1) The committee will meet monthly at city hall, as coordinated with and arranged by city staff. Agendas will be drafted by the chair with the support of city staff.
 - (2) Committee-designated subcommittees may meet more often, as coordinated with and arranged by city staff. Agendas will be drafted by the subcommittee chair.
 - (3) A quorum of four or more committee shall constitute a quorum. The chair shall count toward the establishment of a quorum. Abstentions shall not affect the establishment of a quorum.

Sec. 6.05.006. Authority.

The committee is advisory only. They have no authority to make decisions binding on the city. The authority of the committee will include:

- (a) To make recommendations to the city council regarding market operations.
- (b) To evaluate the market to identify means of making improvements.
- (c) To make recommendations related to the drafting and implementation of all rules and procedures for the market to the city council.
- (d) To assist city staff with the operations of the market, in addition to preparations and post-event recovery of the site.
- (e) To make recommendations to city council regarding budget for the farmers market and expenditures related to appropriated funds.
- (f) To perform other duties as established in the rules and regulations for market operations, as enacted by the city council.

(g) The committee's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.

Sec. 6.05.006. Support for the association.

- (a) City staff ~~will~~ shall provide logistical support to the ~~board~~ committee and its subcommittees, as defined by access to city facilities for purposes of public meetings; access to city resources for purposes of copies and communications; and a designated market manager to serve as staff liaison to coordinate and direct such support. ~~Market managers shall also perform the functions established in the rules and regulations for market operations, as may be amended.~~
- (b) One or more market managers shall be designated by the city administrator. A market manager shall be a city staff member (employee or contract professional services). ~~In addition to any other means of compensation for other municipal duties, market managers shall be compensated monthly for services directly related to the market in the form of a commission on gross (or net) market sales. The amount of the commission shall be established by the city administrator. Market managers shall be assigned to work on market days in accordance with a schedule approved by the city administrator.~~
- (c) The city website will provide a page via the market manager upon which the ~~association~~ committee may request that the City post:
- (1) ~~Board~~ Committee meeting information;
 - (2) ~~Board~~ Committee agendas and minutes; and
 - (3) Resource materials, if any.

(d) City staff shall inform the Committee on changes on personnel, logistical support, and other matters related to the operation of the farmers market.

Sec. 6.05.031. Number.

The ~~board~~ committee will have eight members.

~~(Ordinance 1550.10, ex. A, § 3.1.1, adopted 6/9/09)~~

Sec. 6.05.032. Terms.

~~Board members will serve two-year terms. There is no limit as to how many terms a member may serve. Original (first) board members shall draw lots to determine who will serve a one-year initial term. Members are volunteers.~~

~~(Ordinance 1550.10, ex. A, § 3.1.2, adopted 6/9/09)~~

~~Sec. 6.05.033. Board Committee member selection.~~

- ~~(a) Each year, city staff will prepare a slate of nominees for city council consideration.~~
- ~~(b) Board Committee members shall be appointed by majority vote of the city council.~~
- ~~(c) Board members may be residents or business owners with agricultural facilities in the city limits or ETJ or within 150 miles of the city limits. At least two board members must be farmers who sell their own produce.~~
- ~~(d) Although not strictly required, preference for board membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.~~
- ~~(e) Board members are municipal officers, and as such must take the oath of office and abide by all applicable ethics rules.~~

~~(Ordinance 1550.10, ex. A, § 3.1.3, adopted 6/9/09)~~

~~Sec. 6.05.034. Officers.~~

~~The chairperson shall be appointed by the city council from among the membership. A vice-chairperson shall be selected by the board members. In the absence of the chairperson or vice-chairperson, the remaining board members may select a person among themselves to preside over a meeting.~~

~~(Ordinance 1550.10, ex. A, § 3.1.4, adopted 6/9/09)~~

~~Sec. 6.05.035. Removal and vacancies.~~

~~A board member may resign by providing the city secretary written intent to resign. A failure to attend three or more sequential, regular association meetings will constitute automatic notification of intent to resign. The city council may remove board members by majority vote, with or without cause. The city council may fill vacancies by majority vote. Board members appointed to fill a vacancy will complete the unexpired portion of the term.~~

~~(Ordinance 1550.10, ex. A, § 3.1.5, adopted 6/9/09)~~

~~Sec. 6.05.036. Meetings.~~

- ~~(a) The board will meet monthly at city hall, as coordinated with and arranged by city staff. Agendas will be drafted by the board chairperson.~~
- ~~(b) Board designated subcommittees may meet more often, as coordinated with and arranged by city staff. Agendas will be drafted by the subcommittee chairperson.~~

- (c) ~~A quorum of board members must be present for the board to conduct a meeting. A quorum shall be 51 percent of the number of members serving (i.e., vacancies shall not count when calculating a quorum). Abstentions shall not affect the establishment of a quorum.~~
- (d) ~~The board chairperson, or the chairperson's designee(s), will attend the first city council meeting of each month to update the council.~~
- (e) ~~Board meetings are subject to the Texas Open Meetings Act, Texas Government Code chapter 551.~~

~~Sec. 6.05.037. Authority.~~

~~The association and its board of directors are advisory only. They have no authority to make decisions binding on the city. With the consent of the city administrator, the board may expend city funds in accordance with budget appropriations by the city council.~~

~~(Ordinance 1550.10, ex. A, § 3.2, adopted 6/9/09)~~

~~Sec. 6.05.038. Responsibilities.~~

- ~~(a) The board shall make recommendations to the city council regarding market operations.~~
- ~~(b) The board shall evaluate the market to identify means of making improvements.~~
- ~~(c) The board shall conduct the market and implement all rules and procedures established by the board and by the city council. The board is obligated to assist city staff with the day-off operations of the market, in addition to preparations and post-event recovery of the site.~~

~~(Ordinance 1550.10, ex. A, § 3.3, adopted 6/9/09)~~

~~Sec. 6.05.039. Duties.~~

- ~~(a) The board shall make recommendations to the city council regarding market operations.~~
- ~~(b) The board shall evaluate the market to identify means of making improvements.~~
- ~~(c) The board shall conduct the market and implement all rules and procedures established by the association and by the city council.~~
- ~~(d) The board shall perform other duties as established in the rules and regulations for market operations, as enacted by the city council.~~
- ~~(e) The board's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.~~

~~(Ordinance 1550.10, ex. A, § 3.4, adopted 6/9/09)~~